

# Gloucester City Board of Education

November 9, 2021

## Board Minutes

### **OPENING STATEMENT**      Open Public Meetings Act

This meeting is being held in accordance with the Open Public Meetings Act. Notice of this meeting has been posted on the district website and published through a written notice on the official school bulletin board at the Gloucester City High School Media Center, and at Gloucester City Middle School, and through written notice to the Gloucester City News, the Courier Post, and the Gloucester City Clerk.

### **PLEASE RISE FOR THE FLAG SALUTE**

#### Mission Statement

The educational process of the Gloucester City Public School District is the embodiment of visionary leadership, involved community, and individual needs. It is characterized by a holistic approach, by technological innovation, and by the development of socially responsible citizens. All students in the Gloucester City School District will be able to demonstrate the skills as outlined in the New Jersey Core Curriculum Content Standards (Common Core State Standards). The students of the Gloucester City Schools will become contributing members of a changing economy and be prepared and committed to lifelong learning.

### **MEETING CALLED TO ORDER at 7:00 PM**

**Members Present:** Mrs. Wright, Ms. Flinn, Mrs. Borger, Mr. Harris, Mr. Smollock, Mrs. James, Mrs. Rivas, Mr. Sanderson, Mr. Ulmer, Ms. Maass

**Members Absent:** None

**Other Present:** S. Gorman, Supt, T. Weeks, Bus. Admin, Dr. Chiodi, Asst. Supt, F.Cavallo, Solicitor, C. Speechley, J. Holmstrom, D. Lacovarra, E. Rawley, R. Collins, Directors, D. Struss, C. Louhglin, [List](#)

**APPROVAL OF MINUTES** : Motion made by Ms. Flinn, seconded by Mr. Ulmer, to approve the following minutes:

[October 7, 2021 Caucus Meeting Minutes](#)

[October 12, 2021, Executive Session Minutes](#)

[October 12, 2021 Board Meeting Minutes](#)

Motion approved by all members present voted yes.

*Motion approved*

### **PRESENTATIONS:** [Virtual Board Meeting Tutorial](#)

Introduction of New Staff - Judit Delgado, Raquel Cintron-Cardozo

Football - Freedom Division Champs

Girls Cross Country - Patriot Division Champs

Drama Club

**PUBLIC COMMENTS:** Motion made by Ms. Flinn, seconded by Mrs. Borger, to open the meeting for public comments:

Motion approved by all members present voted yes.

*Motion approved*

**No Comments**

**PUBLIC COMMENT CLOSE** Motion made by Ms. Flinn, seconded by Mrs. Borger, to close the meeting to public comments.

Motion approved by all members present voted yes.

*Motion approved*

## **COMMITTEE REPORTS**

**Athletics: Chair/Leon Harris**, Michael Smollock, Bernadette James, Harry Ulmer – Update of sports, swim bus concerns, security at events discussed.

**Community\Shared Services: Chair/Harry Ulmer**, Bernadette James, Kelly Rivas, Kathleen Maass - None

**Curriculum\Instruction: Chair/Harry Ulmer**, Bernadette James, Meredith Flinn, Leon Harris - None

**Facilities\Property: Chair/Leon Harris**, Kathleen Maass, Jeffery Sanderson, Michael Smollock –

Update on current and future project, budget items, and facility use

**Finance: Chair/Jackie Borger**, Michael Smollock, Meredith Flinn, Leon Harris – Grant funds, Professional Services, Transportation, Cooperative purchases

**Policy\PR: Chair/Michael Smollock**, Meredith Flinn, Kelly Rivas, Jackie Borger – Policies and district goals.

**Negotiations\Personnel: Chair/ Meredith Flinn**, Jackie Borger, Harry Ulmer, Leon Harris – Spanish positions, School Culture and Climate position, Retirements, stipends, Cares II, Kelly Services, Class III officer, and Board covered leaves

**Residency: Chair/Bernadette James**, Jeffery Sanderson, Jackie Borger, Kathleen Maass – Reviewed data, roles and procedures.

**Road Forward: Chair/Kelly Rivas**, Bernadette James, Jeff Sanderson, Meredith Flinn - none

**Sick Bank: Chair/Jeffery Sanderson**, Harry Ulmer – 1 application approved

**Technology: Chair/Meredith Flinn**, Jackie Borger, Leon Harris, Kelly Rivas – Transition of tasks, budgeting technology, master schedule design changes, biometric door swipe project canceled, phone system replacement, and other technology projects as available through Erate

**FINANCIAL ACTIONS:** Motion made by Ms. Flinn, seconded by Mrs. Borger, to approve the following financial items:

1. [Budget Transfers/Adjustments](#) for October 2021.

2. [Certification of Sufficient Availability of Funds and No Over-Expenditures](#)

a. [Board Secretary Certification of No Over-Expenditures](#)

Pursuant to N.J.A.C. 6A:23-16.10 (c) 3, Teri Weeks, Board Secretary, certifies that as of October 2021, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gloucester City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

b. [Board's Certification of No Over-Expenditures](#)

Pursuant to N.J.A.C. 6A:23-2.12 ( c) 4, the Gloucester City Board of Education certifies that as of October 2021 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12-( a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

3. Approval of Secretary and Treasurer Reports

Approve the October 2021 A148 [Board Secretary's Report](#) as submitted and the October 2021 [Cash Summary Report](#) on file in the Board Office which are in agreement.

4. Payment of bills as listed:

<a href="#">Payroll</a>	October 2021		<b>\$2,230,525.17</b>
<b>Current Expenditures</b>	November 2021		\$1,095,299.64
<a href="#">Bill List #1</a>			\$505,159.77
<a href="#">Bill List #2</a>			
<a href="#">Student Activity (20)</a>	October 2021		\$20,409.66
<b>Current Payroll</b>	<b>Funds (10-40)</b>		<b>\$3,851,394.24</b>
<a href="#">Cafeteria Fund (60)</a>	October 2021		\$85,503.31
<b>Grand Total</b>			<b>\$3,936,897.55</b>

5. **Chapter 192/193 Non-Public Allocations -** Accept nonpublic [allocations](#) in the amount of \$142,986 for 192 services and \$75,529 for 193 Services.
6. **American Recovery Grant -** Approve submission of the American Recovery Grants.
- |  |             |
|--|-------------|
| <a href="#">Evidence Based Summer Learning and Enrichment</a>      | \$40,000    |
| <a href="#">Evidence Based Comprehensive Beyond the School Day</a> | \$40,000    |
| <a href="#">Mental Health Supporting Staff</a>                     | \$445,613   |
| <a href="#">Accelerated Learning Coach and Educator Support</a>    | \$230,643   |
| <a href="#">American Recovery Grant ESSR (Main)</a>                | \$6,412,745 |
7. **Professional Services Agreement - Architect-** Approve a contract with RYEBREAD to provide [Long Range Facility Planning Services](#) in the amount of \$9,000. The [Project cost estimate and Planning Services](#) amount to \$11,600.
8. **Non-Public Carryover Funds.** Permission to accept the 2021-2022 ESEA Grant Allocation to include the Non-Public Carryover Funds of \$5,921.
9. **Preschool Wrap Around Funds** - Accept the 2021-2022 [Preschool Wrap Around funds](#) in the amount of \$31,824 to be used toward providing before and after school services to preschool children.
10. **Inventory Removals.** Permission to remove from inventory.
- Item # 1 - [HP Desk Jet Printer](#)
- Item # 2 - [Panasonic Video Recorder](#)
11. **Transportation Agreements - Camden County Educational Services** - Approve the joint transportation agreements for the following listed routes at the shared per diem rate plus a 5% admin fee.
12. **State Contract Purchase -** Approve Rich Tree Service, Inc services pursuant to state contract number #18-DPP-00645 for tree maintenance services at Cold Springs and the High School.
13. **Water Bottle Fill Stations Cooperative Purchase –** Approve the purchase of water bottle fill stations in the amount of \$13,590.28 from Ferguson Enterprises under Cooperative purchasing contract #HCEC CAT -19-09 for Cold Springs through the CARES II grant funds.
- Motions approved by all members present voted yes.
- Motion approved*

**FACILITIES:** Pending the adherence of all COVID-19 protocols: Motion made by Ms. Flinn, seconded by Mrs. Borger, to approve the following facilities items:

Group	Location	Date	Time
<a href="#">Gloucester City Mustangs</a>	GMS - Gym & Turf Field	11/22/21-11/26/21	6:00pm-8:00pm
<a href="#">Lions Wrestling</a>	GMS - Gym & Cafeteria	11/29/21-03/03/22	6:30pm-8:45pm
<a href="#">GHS Alumni Soccer Game</a>	GMS - Field	11/13/21	11:00am-2:00pm

Motions approved by all members present voted yes.

*Motion approved*

**BOARD POLICIES AND PROCEDURES:** Motion made by Ms. Flinn, seconded by Mrs. Borger, to approve the following Policies and Regulations:

1. COVID-19 New Mandated Policy Second Reading
  - a. [P2425](#) - Emergency Virtual or Remote Instruction Program (M)
  - b. [P1648.13](#) - School Employee Vaccination Requirements (M)
2. Updated Policy & Regulations
  - a. [P5751](#) - Sexual Harassment of Students (M) (Revised)
  - b. [R5751](#) - Sexual Harassment of Students (M) (Revised)

3. [District Goals](#)

Motions approved by all members present voted yes.

*Motion approved*

**STUDENT MATTERS:** Motion made by Ms. Flinn, seconded by Mrs. Borger, to approve the following student matters:

1.	5062424522	Homeschool	09/07/21-06/30/22	\$0.00
2.	9822718403	Homeschool	10/15/21-06/30/22	\$0.00
3.	8892981554	Homebound Instruction	10/13/21-10/19/21	\$45.04/hr
4.	5943787339	Homebound Instruction	10/12/21	\$45.04/hr
5.	8902136987	Homebound Instruction	10/18/21	\$45.04/hr
6.	8979882775	Homebound Instruction	09/20/21-TBD	\$45.04/hr
7.	5389268421	Homebound Instruction	10/06/21-10/14/21	\$45.04/hr
8.	9963799612	Homebound Instruction	09/29/21-TBD	\$45.04/hr
9.	4822684633	Homebound Instruction	10/05/21-10/13/21	\$45.04/hr
10.	4822684633	Homebound Instruction	10/08/21-10/18/21	\$45.04/hr
11.	7736113370	Homebound Instruction	10/08/21-10/18/21	\$45.04/hr
12.	5655944828	Homebound Instruction	10/14/21-10/21/21	\$45.04/hr
13.	9153710646	Homebound Instruction	10/14/21-10/21/21	\$45.04/hr
14.	5399642878	Homebound Instruction	10/18/21-10/22/21	\$45.04/hr
15.	2998633959	Homebound Instruction	10/18/21-TBD	\$45.04/hr
16.	6270737151	Homebound Instruction	10/18/21-TBD	\$45.04/hr
17.	8114916162	Homebound Instruction	10/18/21-TBD	\$45.04/hr
18.	5383296312	Homebound Instruction	10/20/21-TBD	\$45.04/hr
19.	6391014982	Homebound Instruction	10/25/21-TBD	\$45.04/hr
20.	9550901437	Homebound Instruction	10/13/21-TBD	\$45.04/hr
21.	7688010229	Ranch Hope	10/20/21-TBD	\$86,309.55/yr

22.	1291864049	Brookfield Academy	11/1/21-TBD	\$45.04/hr
23.	8709457134	Clarke Schools	10/8/2021-6/7/30	\$1,050/month
24.	4023614791	McKinney-Vento	9/1/2021 - 6/30/2021	\$13,518.00/yr
25.	5894878981	McKinney-Vento	9/1/2021 - 6/30/2021	\$13,518.00/yr

Motions approved by all members present voted yes.

*Motion approved*

**INSTRUCTIONAL:** \*All staffing, duration, dates are contingent on COVID-19 parameters Motion made by Ms. Flinn, seconded by Mrs. Borger, to approve the following instructional matters:

1. Materials and Programs:
  - a. Approve Five-Year [Preschool Operational Plan Annual Update](#)
2. Field Trips
  - a. GMS - 6th Grade Gloucester City Swim Club, June 2022  
GMS - PAWS Philadelphia 76ers, December 2021

Motions approved by all members present voted yes.

*Motion approved*

**PERSONNEL:** Motion made by Ms. Flinn, seconded by Mr. Mrs. Borger, to approve, upon the recommendation of the Superintendent, the following personnel items:

1. Allow Superintendent to hire non-administrative positions of Technology Coordinator and GMS Cheer Coach between 11/10/21-12/06/21. Successful candidates will be presented to the Board of Education in December for affirmation of their hiring.
2. [Raquel Cintron-Cardozo](#) - GMS Spanish Teacher prorated step BA12 \$67,900 tentatively effective 12/09/21
3. [Judit Lopez-Delgado](#) - GHS Spanish Teacher prorated MA15 \$88,924 effective 12/13/21.
4. [Denise Dunham](#) - Approve a contract with School Culture & Climate Consultant at \$450 per day to be paid from the American Recovery Grant.
5. Carol Rucci - Retirement effective 12/31/21
6. 4121 - Extend FMLA medical leave from 11/08/21 to 11/30/21
7. 4009 - FMLA medical leave from 10/19/21-11/03/21.
8. [5559](#) - Educational leave of absence - board covered 11/08/21-05/18/22.
9. Natalie Simko - Assignment move from CSS to GHS, Spanish teacher, effective 11/08/21.
10. Hire Stipend Positions:
  - CSS - Renaissance Club - Gemma Schultes
  - CSS - Renaissance Club - Michaeline Stiles
  - CSS - Renaissance Club - Mary Beth Reiners
  - CSS - Yearbook Club - Cynthia Kumpel
  - CSS - Yearbook Club - Colleen Marroletti
  - CSS - Robotics Club - Lynn Holscher (Funded by CARES II Grant)
  - CSS - Robotics Club - Mary Kain (Funded by CARES II Grant)
  - GMS - Musical Director- Kristen Charles (Funded by American Recovery Grant)
  - GMS - Assistant Musical Director- Jason Puskar (Funded by American Recovery Grant)
  - GMS - Choreographer - David Chorzelewski (Funded by American Recovery Grant)
  - GMS - Business/Stage Crew Manager- Dana Seternus (Funded by American Recovery Grant)
  - GMS - Hire 5th and 6th Grade Girls Head Basketball Coach - Myranda McCabe
  - GMS - Assistant Wrestling Coach - David Ott
  - GMS - Volunteer Wrestling Coach -Greg Gambone, Sean McGrath
  - GMS - 5th and 6th Grade Boys Basketball (1-year leave replacement) - Lori Athey

GMS - Assistant Baseball Coach - Michael Keith (split stipend)  
 GMS - Assistant Baseball Coach - Brian McKillop (split stipend)  
 GHS - Yasmine Brahmia and Steve McCormack- GSA Club Advisers- Replacing Rachel Donohue  
 GHS - Approve Kan Jam Club - Greg Galbraith and Ed Malone (Funded by CARES II Grant)  
 GHS - Volunteer Wrestling Coach - Jon Lado, Jeremy Young, Dominic Longo, Paul Graham  
 GHS - Dance Team Co-coach - Ashley Blankenship & Kennedy Fenton  
 GHS - Swim Volunteer - Glenn Young and Jennnifer Neal

11. Payment of Stipends & Hourly Positions:

Homecoming Chaperones \$51.08:

Jenn Grelle	Rachel Gorman	Barb Gorman
Tiffany Hope	Virginia Brandt	Pat Hagan
Denise Bennett	George Berglund	Christy Enright
Lisa Parent-Kelly Service	Charles Malson-Kelly Service	
Kennedy Fenton	Cheerleading	\$1,970
Kati Light	Boys Cross Country Coach	\$4,409
Korey Jeffries	Girls Cross Country Coach	\$4,409
Keith Gorman	Jr. High Cross Country Coach	\$2,416
Caitlin Sweeney	Varsity Field Hockey Coach	\$5,927
Emily Norcross	Asst. Varsity Field Hockey Coach	\$4,040
Carly Shrader	Asst. Varsity Field Hockey Coach	\$4,040
Rachel Gorman	Freshman Field Hockey Coach	\$2,921
Joanne Burnett	Jr. High Field Hockey Coach	\$3,511
Kim DiMeo	Jr. High Asst. Field Hockey Coach	\$2,837
Tony Sidoti	Varsity Boys Soccer Coach	\$5,254
Matt Roche	Asst. Varsity Boys Soccer Coach	\$3,262
Shannon McKinnon	Varsity Girls Soccer Coach	\$5,254
Amy Kohlsaas	Asst. Girls Soccer Coach	\$3,262
Colin MacAdams	Jr. High Soccer Coach	\$3,511
Natalie Velez	Asst. Jr. High Soccer Coach	\$3,351
Robert Bryan	Varsity Football Coach	\$8,152
Greg Galbraith	Asst. Football Coach	\$5,218
Nick Wright	Asst. Football Coach	\$5,218
Ian James	Asst. Varsity Football Coach	\$5,218
Michael Beese Jr	Asst. Varsity Football Coach	\$5,218
Scott Loughlin	Asst. Football Coach	\$5,218
Chad Zearfoss	Freshman Football Coach	\$5,052
Steve McCormack	Marching Band	\$3,889
Evan Pietrangelo	Fall Weight Room Supervisor	\$1,450
Liam James	Fall Weight Room Supervisor	\$1,450

Motions approved by all members present voted yes, except Mrs. James, Mrs. Rivas, Mrs. Wright and Mrs. Maass who abstained on item 11 as it relates to their conflict, and Mrs. James and Mr. Smollock who abstained on item 10 as it relates to their conflict.

*Motion approved*

**OLD BUSINESS:** None

**NEW BUSINESS:** Congratulation to election winners.

**DISCUSSION ITEMS:** None

**OTHER:** Motion made by Ms. Flinn, seconded by Mrs. Borger to approve the following other items:

1. Student Attendance: [October, 2021](#)
2. Health Reports: [GHS](#) [GMS](#) [CSS](#)
3. HIB - Unfounded [1127527905](#)

Motions approved by all members present voted yes.

*Motion approved*

**PUBLIC COMMENTS:** Motion made by Ms. Flinn, seconded by Mr. Ulmer to open the meeting for public comments:

Motion approved by all members present voted yes.

*Motion approved*

No Comments

**PUBLIC COMMENT CLOSE** Motion made by Ms. Flinn, seconded by Mr. Sanderson, to close the meeting to public comments.

Motion approved by all members present voted yes.

*Motion approved*

**EXECUTIVE SESSION:** Motion made by Ms. Flinn, seconded by Mrs. Borger to enter into Executive Session to discuss student matters at 7:20 PM:

WHEREAS, while Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Gloucester City Public Schools, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Gloucester City Public Schools Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the Gloucester City Public Schools Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

WHEREAS, the length of the Executive Session is undetermined; however, Gloucester City Public Schools Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at approximately 7:50 pm and the Gloucester City Public Schools Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the Gloucester City Public Schools Board of Education will go into Executive Session for the above stated reasons;

BE IT FURTHER RESOLVED that the Gloucester City Public Schools, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Gloucester City Public Schools, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Gloucester City Public Schools, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Motion approved by all members present who voted yes.

*Motion approved*

**RETURN TO PUBLIC SESSION** Motion made by Ms. Flinn, seconded by Mrs. Borger to return to public session at 8:03 PM.

Motion approved by all members present who voted yes.

*Motion approved*

**ADJOURNMENT** Motion made by Ms. Flinn, seconded by Mrs. Borger, to adjourn the meeting at 8:04 PM.

Motion approved by all members present who voted yes.

*Motion approved*

Respectfully Submitted

A handwritten signature in blue ink, appearing to read "Teri Weeks". The signature is fluid and cursive, with the first name "Teri" and last name "Weeks" clearly distinguishable.

Teri Weeks  
School Business Administrator/Board Secretary